

Remote via NetMeeting

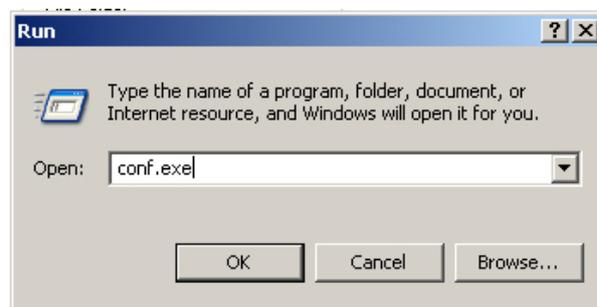
NetMeeting is used in "Conference" mode, where it can be used to give support, requiring an operator to be present at the remote system to accept an incoming call, but it is also possible to configure NetMeeting for "**Remote Desktop**":

How to install NetMeeting

1. Go to start and choose Run to configure the file for current location



2. Type "conf.exe" in the blank space then click OK to start configure



3. It will go through a series of screens for registration and calibration. You can change all these settings later under "Tools" / "Options".



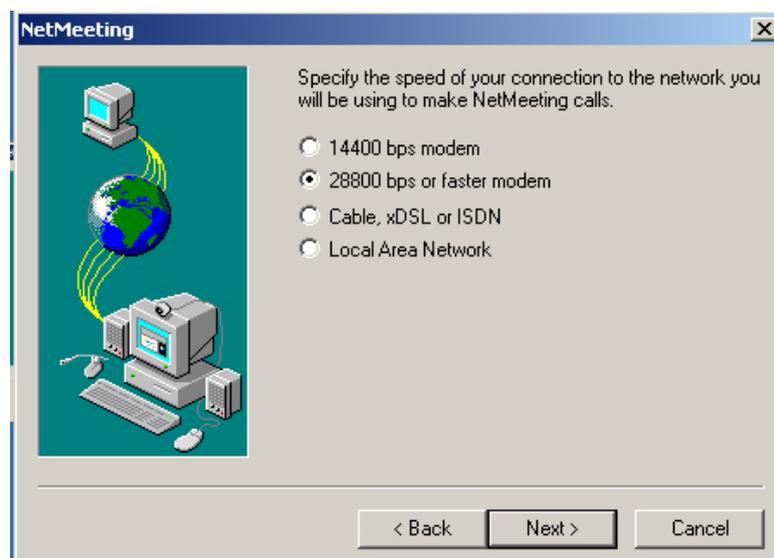
4. You are forced to enter your name (first and last) and an e-mail address. You can enter your real address or a fake one (like I did)



5. Microsoft offers the use of a "**Directory Server**" via the Internet. For simple use on a LAN, that is not required, so deactivate it.



6. You need to define the connection speed. If you will make "Remote Desktop Control" only via the LAN, select LAN, but if you connect via a modem to the Server and then run "Remote Desktop Control" via this dial-up connection, then please select the modem-speed (usually 28.800) *(and if you modem is not already at least 28.800, then BUY one now ! You need it to be able to work at an acceptable speed)*



7. Put a shortcut to Netmeeting on my desktop and my Quick Launch Bar (Option)



8. Since NetMeeting is originally conferencing software, it assumes that you have a sound-card and a microphone, which it will now attempt to calibrate.



9. When you see this, first click on **"Test"**. You should be able to **hear music now**. If you can't hear music, make sure your speakers are turned on and the volume is turned up. When you have heard the music, click **"Stop"**. After you have clicked "Stop", click "Next".



10. Now **speak into your microphone**; NetMeeting will set the correct microphone volume for you. Then click **"Next"**.



11. If you do NOT have a Sound-card in your NT4-server (which you do NOT need for Remote Desktop), then just skip these calibrations with "**Next**"



12. Click on "**Finish**", and NetMeeting will start



How To Sharing Your NetMeeting

1. Launch your NetMeeting



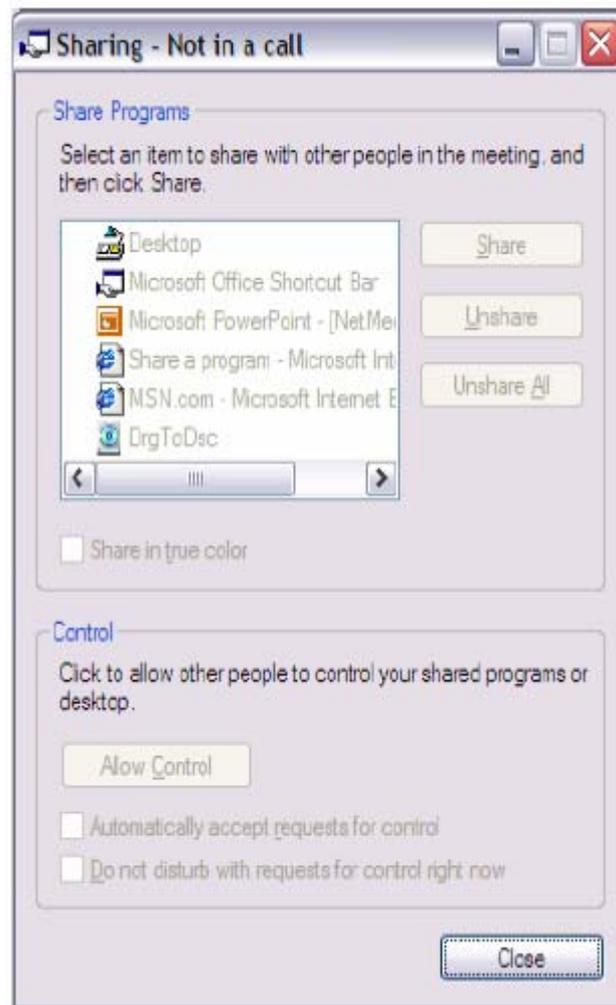
3. Enter the address of the person that you want to call, then click call



4. Go to sharing file



5. In the sharing dialog box, click the name of the program you want to share



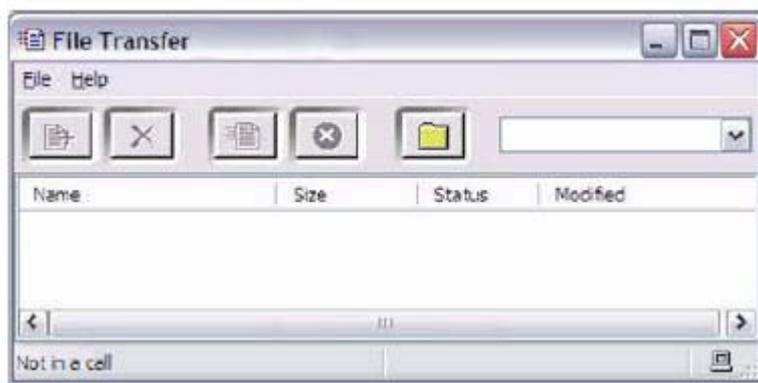
6. Then click Allow Control button if you wish to control it on your desktop.
Click Close

How To Transfer File via Netmeeting

1. Click File Transfer



2. In the File Transfer dialog box, click Add File button and select file you want to send



3. Click the person name that you want to send
4. Then Send